Dear KIPP Columbus Elementary Families,  

CLICK HERE IF YOU PREFER A VIDEO MESSAGE:

I hope you and your loved ones are doing well and staying safe during these challenging times. We know how much uncertainty and unknown there is in our world right now; please remember we are all in this together. The health and safety of our Team and Family remains our number one priority. If there is any way we can support you and your family, please reach out!

Today, I’m reaching out to you with an update on our remote learning plan for your elementary child. Due to this period of extended closure lasting longer than the original two weeks, we are excited to share some enhancements to our remote learning program starting Monday, April 6 to better support both you and your child.

We are committed to ensuring that all our KIPPsters are able to stay safe, healthy, and engage in high-quality academic lessons, as well as stay connected with their teachers and peers. We also know that you all are juggling so many priorities: taking care of loved ones, ensuring your own health, and ensuring children stay safe and continue learning. In order to keep students both learning and connected, we’ve created our remote learning plan with four key parts:

1. Teacher and family check-ins and frequent communication
2. Instructional lessons daily for all parts of the school day
3. A method for students to turn in their work and receive feedback from their teachers
4. Scheduled virtual opportunities where your child can get online to talk with both their teachers and friends.

All our remote learning will take place on Google Classroom starting Monday, April 6. We will continue to use Class Dojo for family communication and to celebrate student work with Dojo points, but we know Google Classroom will better allow our students to access high-quality academic lessons and submit their work for teacher feedback.

You will receive an invitation from your child’s teacher to log in. It’s a very simple process from there, and you can also view a how-to video by clicking here if you prefer video directions. Please also review the attached Google Classroom Family Guide for support in using Google Classroom.

We know there will be a learning curve as we start working together through Google Classroom, but it is our hope that you find these resources easy to navigate as you support your child’s learning at home. Please know, your child’s teachers, social worker, leaders, and myself are all only a phone call away if you ever need any help. We are so grateful for your continued partnership, and eagerly look forward to the day we are all back on campus together!

With love,

Danielle Thompson  
KCE School Leader  
614-816-8850
Google Classroom Family Guide

Beginning Monday, April 6, all remote learning lessons can be found on your child's Google Classroom account. Please review the following steps for how to log in to Google Classroom, how to complete lessons, and how to navigate between classes in Google Classroom.

**How to Login to Google Classroom**


2. You **must be logged in to your child's KIPP account (@kippcolumbus.org)** in order to access any Google classroom. Click “Sign In” in the top right hand corner if you currently are not signed into any google account. If you are on another Gmail account, you will need to sign out of it and log in with your child’s KIPP account.

3. Once you are logged in and on the classroom.google.com site, click the “+” in the top right hand side of the screen.
4. Select “Join Class”

5. Enter the class codes that were provided to you on Class Dojo. Please make sure you click “Join Class” multiple times to enter all the codes you were given so your child has access to all their classes.

6. The classrooms that you are now joined to will now be one screen. The next time you use classroom.google.com, this will be the “home screen”.

**HOW TO COMPLETE ASSIGNMENTS**

1. Every day when you get ready to start your lessons, open your internet browser and go to classroom.google.com.

2. Once you have joined all of your classes using the codes from your teachers, you will view them all in one place on your “home screen”.
3. Click on a class to begin your lesson for the day.

4. Click on **Classwork** in the top middle of the screen.

5. You will see the **DATE** for today’s lessons. Under the DATE, you will see all parts of your lesson numbered in order, starting with #1.
6. Click on the first part of your lesson, which is labeled with a “#1” and complete all activities linked there.

7. Complete all parts of your lesson in order, starting with #1.

**HOW TO NAVIGATE BETWEEN CLASSES**

1. Every day when you get ready to start your lessons, open your internet browser and go to **classroom.google.com**.

2. Once you have joined all of your classes using the codes from your teachers, you will view them all in one place on your “home screen”. (picture example below.)
3. Click on the class to begin your lesson.

4. When you have completed all parts of your lesson, starting with #1, it is time to switch to another class! Click the three lines on the upper left hand corner of your screen.

5. Once you have clicked those three lines, you will see a list of all your classes. Click on the next class you’re ready to start, and begin your lesson!
I NEED HELP WITH GOOGLE CLASSROOM! WHO DO I TALK TO?

We know there will be a learning curve as we start working together through Google Classroom, and we are here to support you! Please reach out to your child’s teacher first. If you have additional questions, please contact one of the below leaders to help!

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<thead>
<tr>
<th>Name</th>
<th>Grade</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Katrina McDowell</td>
<td>2nd Grade</td>
<td>614-943-3911</td>
</tr>
<tr>
<td>Erika Gallegos</td>
<td>3rd Grade</td>
<td>614-369-6783</td>
</tr>
<tr>
<td>Becca Hammer</td>
<td>4th Grade</td>
<td>614-687-5838</td>
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<tr>
<td>Rika Goudy</td>
<td>5th Grade</td>
<td>614-427-2426</td>
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<tr>
<td>Antoine Jumelle</td>
<td>Special Education</td>
<td>614-687-5818</td>
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<tr>
<td>Kat Vaughan</td>
<td>Learning Links</td>
<td>614-307-2034</td>
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